

# Leadership Team Meeting

2.10.2010

## Attendance

Carissa, Bryan, Dena, Christin, Baxter, Aaron and Rick

## Devotional

## Recap Annual Meeting & Saturday Session

- How did it go?
  - Surprisingly uneventful; not many questions raised by the congregation.
  - Did we not prepare people enough that we're moving away from being financially supported by the denomination?
- What we should consider changing for Annual Meeting and Saturday Session?
  - Change the timing of Annual Meeting falling right before or right after Midwinter. Lots of people were unable to attend. Part of it was because Midwinter was in Denver.
  - Evaluate if we need a Saturday session next year; see at the end of the year.
  - Possibly incorporate Saturday session discussions into small groups? Would need to incorporate something for those not involved in small groups.
  - Need to encourage the congregation regularly that if there are issues to seek out talking to the Leadership Team. (Not just wait until the end of the year to have them addressed).
  - Continue to have the broader view discussions outside of the Annual Meeting such as with a Saturday session. Keep Annual Meeting business oriented.
  - Send out budget to the church in email as soon as it's ready.
- Specifics that we want to be intentional about moving forward this year; ideas brought up at Saturday session or Annual Meeting.
  - Sarah Robinson offered to lead discussions with college students; to have conversations about what they are looking for in our community.
  - Sidewalk Cafe idea for Saturday mornings in the summer for coffee, and maybe CSA pick up
  - Improve the outside community's involvement in picking up CSA at church. Help them feel welcomed and introduce them to our community more.
  - Be more specific in the missions money in the budget and a break down to show where the money is going to missions. (i.e. donations to ECC offices).
  - Urgency of creating small groups and getting those started again.

## Leadership Team Roles

- Officers
  - Per our constitution, the church elects the Leadership Team and the Leadership Team within itself, selects the following officers:
    - Chair: Carissa Esmon
    - Co-Chair: Dena Wangberg
      - Responsibilities - assist Chair with business items, especially when Chair is unable to attend to them
    - Secretary: Christin McFadyen
      - Responsibilities- Taking meeting minutes, posting blog updates, making sure meeting times are on ResCov calendar, helping the Leadership Team be more transparent to the congregation

- Financial Officer: Bryan Nelson-Phelan  
Responsibilities - working with Financial Secretary and Treasurer, providing financial updates at Leadership Team meetings, helping with money coming in, functioning as a liaison, keep an open line of communication between Financial Sec and Treasurer and the Leadership Team
- Liaisons - not "leader" of the team, but an active participant and can give updates to the Leadership Team at meetings
  - Building Team: Bryan Nelson-Phelan; seeking someone else to chair the team
  - Mission Team: Carissa Esmon and Baxter Swensen
  - Christian Formation: Rick Elgandy
  - Worship Team: Aaron Johnson (and Dave Bjorlan)
  - Community Life: Dena Wangberg and Christin McFadyen
  - Other roles and responsibilities for the Leadership Team:
    - Be very aware of the relational life of our church. Be aware of people who are new or on the margins of the church and how we can help bring them in to the core of the church. Possibly meet with a person you don't know well once a month to get to know people and help them feel welcomed. Possibly host a lunch at someone's house after church and invite everyone to come during a service, maybe 2 times a year for the Leadership Team.
    - Aware of how not having small groups for a while has hurt the relational life of our church. Ultimately this isn't the sole responsibility of the Leadership Team, but it's important for us to model it. We need to encourage the congregation to get to know some one new, get involved in a small group, etc. Try setting up a second coffee station where the sign up sheets currently are.
    - Keep Leadership Team meetings to 2 -2.5 hours tops and stay on schedule. Arrive to meetings on time.

Carissa will send out information on agenda and big discussion items prior to the meeting. Come prepared to the meetings.

Not necessarily everything needs to be discussed as a whole team but possibly break out into small groups, discuss, and bring back to the team.

Take care of and discuss bigger items at the beginning of meetings rather than waiting until the end.

Keep side commentary to a minimum to keep the agenda moving along and be respectful of everyone's time.

Do ministry team updates over email. Keep major issues for meetings.

## Ministry Updates

- Worship
  - Going well. Ash Wednesday coming up. Holy Week doing some interesting things. Maundy Thursday service at Ravenswood. Good Friday service at Grace. Easter Vigil at ResCov on the Saturday before Easter Sunday. Meal together after the vigil.
  - Dave will be meeting with those who have been involved with the worship team.
- Building Revitalization
  - Team is responsible for: setting the agenda for the year for what needs to be repaired, updated, overhauled - and then organizing the people to make that happen
  - Bryan, as sexton, also organizes church work days
  - Sanctuary will be finished as soon as TK gets back to work.
  - Looking for new person to chair/head the team.
- Mission
  - Looking for a new person to head the team.
  - Team is there to support the missions that are happening in the church and discuss the broader view of the church in missions. Make sure we're committed to not just compassion but justice as well.

- Feb 22 Angie Alvarado-Ecker, Ryan Brown and Ryan Anderson are meeting with other churches to see how to collaborate in gardening.
- Community Life
  - This is a very broad category. Dena and Christin will be meeting and talking to see how this needs to be organized. There are a lot of "subcategories" under Community Life. What does this area of our community need?
  - Bring the people involved in Community Life ministries together and discuss occasionally to touch base.
  - How do we fill in or bridge the gaps in this area? How do we care for one another? How do we care for new parents? How do we grieve with people? How do we support each other in all areas of life? Nursery during the service? Play group?
- Christian Formation
  - Bruce Lawson and Sue will be leading 2 Lenten prayer retreats at the church on 2 Saturdays involving prayer and solitude. Feb 27 and March 27. There will be a few minutes at the beginning of each session explaining the session
  - Always looking for people to join or facilitate.
  - Half way through unit on Covenant Affirmations for In the Way. Not sure what they'll study next.
  - Difficult to find new facilitators. Need new voices to help lead discussion.
  - Small groups will be starting up. First few weeks will be getting to know you gatherings and then going through Ephesians.

## Business Items

- Equity Line
  - This needs to be figured out before we bring on an intern.  
We should have started paying it back after 3 years from when the loan was started - April of 2009.
  - Aaron and Bryan will be meeting with National Covenant Properties on Friday, February 12. Meet to explore options on the table for paying back the loan.
  - We are currently paying on interest.
- Zabels
  - Ben told Bryan that he was going to write a check soon. (Past due utility payment).
- Renting Parking Spots
  - Local indoor playground contacted the church to see if we'd be willing to rent 2-3 spots Tuesdays - Fridays, from 9 AM - 6 PM.
  - Try 6 month trial at \$150 for 2 spots and \$200 for 3 spots per month = minimum.
- Dave's days off
  - Dave will be out of town mid March
- May meeting
  - Need to plan our meeting in May - will plan at next meeting or through email.